

CSO WEEKLY JOB & INTERNSHIP DIGEST

Non-Profit & Government Sectors

Visit <http://hws.erecruiting.com> for details

Organizations	Descriptions	Deadline
Art/Historical Preservation		
<p>President Lincoln's Cottage Historic Site</p> <p><i>Graduates</i></p> <p><u>Location:</u> Washington DC</p>	<p><i>Historical Interpreters(Entry-Level Job)</i></p> <p>President Lincoln's Cottage, located 3 miles from the Capitol in Washington, D.C., served as Lincoln's family residence for a quarter of his presidency and is the most significant historic site directly associated with Lincoln's presidency aside from the White House. President Lincoln's Cottage seeks enthusiastic candidates for the position of Historical Interpreter to interpret the history of President Lincoln and his time at the Soldier's Home, placing the activities and events that occurred here in the broader context of the Civil War and exploring many of the wartime ideas developed by Lincoln at his country retreat.</p> <p>http://www.lincolncottage.org/contact/jobs.htm</p>	<p>Until Filled</p>
Community Development		
<p>Innovations in Civic Participation</p> <p><i>Graduates, Students</i></p> <p><u>Location:</u> Washington DC</p>	<p><i>Fall 2009 Projects & Communications Internship(Paid)</i></p> <p>ICP is seeking students interested in community and national service, public policy, communications, non-profit management and/or international affairs for a Fall 2009 Project and Communications Internship. The intern's primary responsibility will be to work with the ICP team on a number of projects and communications activities. Each intern is assigned specific projects based on interest and skills. We offer a \$50 per week stipend for full-time interns. Please email Kelly Fox at fox@icicp.org for the detailed job description.</p> <p>http://hws.erecruiting.com</p>	<p>8/3/2009</p>
<p>Northfield Mount Hermon School</p> <p><i>Graduates</i></p> <p><u>Date:</u> 9/09-8/2010</p> <p><u>Location:</u> Greenfield,</p>	<p><i>AmeriCorps Positions with Northfield Mount Hermon Upward Bound Program</i></p> <p>College graduates may apply to serve as an AmeriCorps member in the Upward Bound Program for one or two years through the YouthServ AmeriCorps program based in Greenfield, Massachusetts. Excellent training, benefits, stipend, and supports provided. Strengths in several academic areas, experience working with adolescents and the ability to engage and motivate college-bound youth preferred. Assist academic advisers with tutoring, curriculum, events, college trips, residential programming, office projects and other duties. This position provides an AmeriCorps member with an excellent opportunity to develop skills and gain valuable hands on experience in education, advising, and social justice work.</p>	<p>Until Filled</p>

MA	http://www.nmhschool.org/employment/upwardbound/index.php	
San Francisco Education Fund <i>Graduates</i> <u>Location:</u> San Francisco, CA	School Resources Coordinator (Entry-level) The San Francisco Education Fund (Ed Fund) works to improve the quality of teaching and learning in San Francisco public schools so that all students can reach their full potential. The School Resources Coordinator (SRC) works with a cohort of schools in developing a comprehensive portfolio that outlines the school's profile in relationships to its assets and needs/ goals (both current and long term). The SRC will develop strong relationships with key school site personnel and their supporting communities to design, deliver and support Education Fund resources and programs in each local school, as well as build a volunteer management infrastructure to ensure volunteers have all they need to inspire their students. http://hws.erecruiting.com	8/17/2009
Shelter House, Inc <i>Graduates</i> <u>Location:</u> Fairfax, VA	Residential Services Worker(Entry-Level) Shelter House, Inc. is a community-based, non-profit organization serving homeless families in Fairfax County, Virginia. Under the supervision of the Assistant Director/Program Manager, the Residential Services Worker provides essential 24-hour awake coverage and supervision of the shelter. The Residential Services Worker is the lead person on shift. This position is responsible for crisis intervention, facilities management, general office procedures and maintaining a positive living environment within the shelter. http://www.shelterhouse.org/Get-Involved/Employment.html	Until Filled

Education/International Education

Citizen Schools <i>Graduates</i> <u>Start Date:</u> 8/3/2009 <u>Location:</u> MA	Teaching Fellow, Massachusetts Citizen Schools seeks a diverse cohort for its National Teaching Fellowship, a unique, competitive, two-year professional and leadership development program. Fellows engage in a diverse range of experiences and hands-on learning opportunities with other young adults of varied backgrounds who have the potential to become strong educators and community builders. The Fellowship includes service as a Team Leader in a Citizen Schools after school program, professional development in partnership with a community organization, and the opportunity to enroll in a pioneering Master's in Education program with a specialization in out-of-school time learning. http://tbe.taleo.net/NA6/ats/careers/requisition.jsp?org=CITIZENSCHOOLS&cws=1&rid=169	Until Filled
Northfield Mount Hermon School <i>Graduates</i> <u>Date:</u> 9/09-8/2010	AmeriCorps Positions with Northfield Mount Hermon Upward Bound Program College graduates may apply to serve as an AmeriCorps member in the Upward Bound Program for one or two years through the YouthServ AmeriCorps program based in Greenfield, Massachusetts. Excellent training, benefits, stipend, and supports provided. Strengths in several academic areas, experience working with adolescents and the ability to engage and motivate college-bound youth preferred. Assist academic advisers with tutoring, curriculum, events, college trips, residential programming, office projects and other duties. This position provides an AmeriCorps member with an excellent opportunity to develop skills and gain valuable hands on experience in education, advising, and social justice work.	Until Filled

<u>Location:</u> Greenfield, MA	http://www.nmhschool.org/employment/upwardbound/index.php	
Philadelphia Teaching Fellows <i>Graduates</i> <u>Start Date:</u> Feb 2010 <u>Location:</u> Philadelphia, PA	Teaching Fellow Winter 2010 program(Entry-Level) The Philadelphia Teaching Fellows are looking for individuals from diverse backgrounds and experiences interested in joining the movement to bring teaching excellence and student achievement to new heights in the School District of Philadelphia. Fellows teach in high-need schools and earn a full-time salary while attending classes to earn their teaching certification. The Philadelphia Teaching Fellows program is designed for outstanding individuals who do not currently hold a teaching certificate. http://www.philadelphiateachingfellows.org/	8/17/2009
Rome City School District <i>Graduates</i> <u>Start Date:</u> 9/1/2009 <u>Location:</u> Rome, NY	English Teacher Rome City School District is looking for a full time Middle School position beginning 09/01/2009. NYS Certification required. https://www.pnwbooces.org/teacherapplicationSSL/Jobs.aspx	Until Filled
Utica Safe Schools Healthy Students <i>Graduates</i> <u>Date:</u> 7/09-7/2010 <u>Location:</u> Utica NY	AmeriCorps VISTA Member 2009-2010 Established in 2001, Utica Safe Schools is a community-based non-profit providing services to Utica and Rome City School District students to support a comprehensive approach to service coordination and delivery that will enhance student success by reducing barriers to learning. We are currently accepting application for 3 positions: (i) Volunteer Capacity Builder; (ii) Development Coordinator and (iii) Publicity Coordinator. For detailed job descriptions, please email Jeremy Butler at jbutler@uticaschools.org or www.americorps.gov http://hws.erecruiting.com	Until Filled

Government/Public Services

Army Training and Doctrine Command <i>Graduates</i> <u>Location:</u> Multiple Locations	Foreign Language Teachers(Entry-Level) Defense Language Institute Foreign Language Centers are hiring Foreign Language Teachers for more than two dozen languages. DLIFLC offers an intensive student-centered environment with diverse opportunities for faculty development. Teachers will teach listening, reading, writing, and speaking skills, as well as geopolitical, economic and social issues, in an immersion-proficiency based environment. Arabic, Chinese, Russian, Urdu, French, Japanese, Indonesian, Thai, Tagalog, Spanish, Pashto and Korean. www.usajobs.gov Job#: WTEY09FPSRUSS	1/29/2010
Charles G. Koch Charitable Foundation	Koch Internship Program(Paid) The Charles G. Koch Charitable Foundation Internship Program was established to develop the next generation of liberty-minded leaders and entrepreneurs. Over the course of the program, Interns engage in key Foundation projects	8/21/2009

<p><i>All levels</i></p> <p><u>Date:</u>9/14-12/4/2009</p> <p><u>Location:</u> DC</p>	<p>while learning and applying Market-Based Management. The project assignments cover fascinating areas including policy research, leadership and talent development, grassroots education, marketing, and network development. Fall Internships are part-time and flexible, but Interns must be available at least 20 hours each week, including all day on Tuesdays. Each Intern is assigned a Foundation mentor for the duration of the program. Interns receive an hourly rate of \$12.00.</p> <p>http://www.cgkfoundation.org/internship-program/</p>	
<p>Defense Intelligence Agency</p> <p><i>Juniors, seniors</i></p> <p><u>Date:</u> Summer 2010</p> <p><u>Location:</u> Multiple Locations</p>	<p>2010 Summer Intern Program(Paid)</p> <p>DIA's Summer Intern Program provides promising undergraduate seniors and graduate students the opportunity to gain practical work experience in the areas of analysis, research, report writing, oral briefings, policy development, program management, and computer applications related to the intelligence field. Interns are appointed for a 10-week period from June through August, as full-time, temporary employees. Work locations include Washington D.C.; Baltimore, MD; Huntsville, AL; Norfolk, VA; Tampa, FL; Omaha, NE; Colorado Springs, CO; Scott AFB, IL; Honolulu, HI; and Miami, FL metropolitan areas. As in intern, you will be paid an hourly rate between Pay Band 1 and Pay Band 2 and according to the number of college credit hours that you have completed.</p> <p>http://www.dia.mil/employment/student/Bulletin_Summer_Intern2010.pdf</p>	11/1/2009
<p>Federal Bureau of Investigation</p> <p><i>Juniors, Seniors</i></p> <p><u>Date:</u> 6/7-8/13/2010</p> <p><u>Location:</u> Multiple Locations</p>	<p>FBI HONORS INTERNSHIP PROGRAM (Paid)</p> <p>Each summer, a special group of outstanding undergraduate and graduate students are selected to participate in the FBI Honors Internship Program in Washington, D.C., or at a Regional Computer Forensics Laboratory (RCFL) located throughout the US. The FBI Honors Internship Program offers undergraduate and graduate school students an exciting insider's view of FBI operations and provides an opportunity to explore the many career opportunities within the Bureau. Only individuals possessing strong academic credentials, outstanding character, a high degree of motivation, and the willingness to represent the FBI upon returning to their respective campuses will be selected. Students must have a minimum cumulative grade point average (GPA) of 3.0 or above.</p> <p>http://www.fbijobs.gov/231.asp#1</p>	9/30/2009
<p>National Geospatial-Intelligence Agency</p> <p><i>Sophomores Juniors</i></p> <p><u>Date:</u> summer 2010</p> <p><u>Location:</u> Various locations</p>	<p>Student Internship Program (paid)</p> <p>NGA seeks highly motivated undergraduates studying a wide variety of fields, including Accounting, Aeronautical Science, Business, Cartography, Computer Science, Cultural Area Studies, Environmental Science, Finance, Foreign Language Studies, Geodesy, Geography (Physical, Political, Demographic or Regional), Geology, Geophysics, Human Resources, Hydrology, Imagery Science, International Affairs, Marine Science, Military and Foreign Affairs, National Security or Intelligence Studies, Photogrammetry, Physical Science, Remote Sensing, and Social Sciences. NGA averages about 40-60 student vacancies at its facilities (Bethesda, Reston, Washington Navy Yard, and St. Louis). A limited number of summer employment opportunities may be available at other NGA locations, such as Denver.</p> <p>https://www1.nga.mil/NGAJobs/Internships/Pages/default.aspx</p>	10/30/2009
<p>National Security Agency</p> <p><i>Rising Seniors</i></p>	<p>Intelligence Analysis Summer Program-2010(Paid)</p> <p>NSA's Intelligence Analysis Summer Program offers rising college seniors the opportunity to receive training in a multi-faceted cryptologic discipline that involves research, analysis, and the presentation of findings that enable us to provide the fullest possible Signals Intelligence picture to U.S. policymakers, military commanders, and other</p>	10/31/2009

<p><u>Date</u>: Summer 2010</p> <p><u>Location</u>: Fort Meade, MD</p>	<p>Intelligence Community members. The program consists of formal classroom instruction, workshops, and on- and off-site facilities tours, which are designed to build knowledge and skills about NSA, the Signals Intelligence (SIGINT) process, and the U.S. Intelligence Community. Students are paid a competitive salary commensurate their education level.</p> <p>http://www.nsa.gov/careers/opportunities_4_u/students/index.shtml</p>	
<p>National Security Agency</p> <p><i>Rising Sophomores</i></p> <p><u>Date</u>: Summer 2010</p> <p><u>Location</u>: Fort Meade, MD</p>	<p>Summer Language Program(Paid)</p> <p>NSA offers foreign language students the opportunity to sharpen their language skills in reading and listening to a professional level. As an apprentice to senior NSA language analysts, you'll gain intensive experience exploiting communications for vital intelligence missions. You'll also have the unique opportunity for multi-dimensional and cross-disciplinary growth in analytical skills. The Summer Language Program is currently hiring students studying Arabic, Chinese, Russian, Urdu, and Persian Farsi. The summer language program is a flexible two-year summer language program that lasts 12 weeks each summer. It is intended for language students who have taken at least one language course per semester.</p> <p>http://www.nsa.gov/careers/opportunities_4_u/students/index.shtml</p>	<p>10/31/2010</p>
<p>Partnership for Public Service</p> <p><i>All Students</i></p> <p><u>Date</u>: July 16, 2009</p> <p><u>Location</u>: Washington DC</p>	<p>Public Service Career and Internship Fair</p> <p>The Partnership for Public Service will be hosting its annual Public Service Career and Internship Fair on July 16, 2009 from 3:00-7:00 p.m. at the National Building Museum. More than 65 agencies across the federal government will be recruiting for many internship, fellowships and full time positions. Recruiters from several Intelligence Community (IC) agencies will be holding General Information Sessions during the Public Service Career and Internship Fair and will provide an overview of the IC and its components, skill sets in demand, process for applying and security clearance processing.</p> <p>http://ourpublicservice.org/OPS/programs/calltoserve/careerfair.shtml</p>	
<p>US Dept of the Navy</p> <p><i>Graduates</i></p> <p><u>Location</u>: Multi-State</p>	<p>Intelligence Research / Operations Specialist(Entry-level)</p> <p>In this occupation you may supervise, lead or perform duties that pertain to one or a combination of duties in the following areas: S&T Analysis, Operations & Tactics, Terrorism, Civil Maritime analysis, Regional analysis and General Military Intelligence</p> <p>www.studentjobs.gov Job Announcement Number: DON0132-P</p>	<p>Until Filled</p>
<p>U.S Department of the Navy</p> <p><i>Graduates</i></p> <p><u>Location</u>: Multiple Locations</p>	<p>Naval Acquisition Intern Program – Natural Resources Specialist(Entry-Level Job)</p> <p>The Department of the Navy, which includes the both the Navy and the Marine Corps, offers exciting opportunities to acquisition interns. The Naval Acquisition Development Program, encompassing both the Naval Acquisition Intern Program and the Naval Acquisition Associates Program, are paid entry-level and journeyman programs. The program offers professionalism, rapid advancement, mobility, travel and the opportunity to be associated with acquisition, logistics and technology programs that are vital to our nation and to the support of our Naval Forces. We will equip you to meet the professional challenges of an exciting and rewarding career within the Department of the Navy. In your position as a Naval Acquisition Intern – Natural Resources Specialist you will be involved in directing program requirements for natural resources consultation, technical reviews and guidance on facility planning efforts and Help develop Integrated Natural Resources Management Plans for Navy and Marine Corps activities.</p>	<p>Rolling</p>

http://acquisition.navy.mil/rda/home/career_management/naval_acquisition_development_program_nadp/applicants.

International Affairs/International Development

Center for Strategic and International Studies <i>Graduates</i> <u>Location:</u> DC	<i>Middle East Program Coordinator and Research Assistant (Entry-Level)</i> The Center for Strategic and International Studies (CSIS) is a non-profit, bipartisan public policy organization established in 1962 to provide strategic insights and practical policy solutions to decision makers concerned with global security and prosperity. The Middle East Program at CSIS is seeking a dynamic candidate with a keen interest and significant experience in Middle East issues to join its team as Program Coordinator and Research Assistant. This individual will provide primary administrative and research support to the program director and coordinate all aspects of the program's operations. http://www.yfpf.org/jobs/csis-middle-east-program-coordinator-and-research-assistant	Until Filled
Center for American Progress <i>Graduates</i> <u>Location:</u> DC	<i>Immigration Assistant(Entry-Level)</i> The Center for American Progress has an immediate opening for an Immigration Assistant. In addition to providing administrative support to the Immigration Team, she/he will help coordinate CAP's work with key immigrants' rights organizations and provide assistance in research projects that address gaps in information and data related to immigration http://www.americanprogress.org/aboutus/jobs/jp_immigrationsst.html	Until Filled
International Foundation for Electoral Systems <i>Graduates</i> <u>Location:</u> DC	<i>Program Associate-MENA</i> IFES is a nonprofit democracy development organization that works to give people a voice in the way that they are governed. The Program Associate is the entry level position to program work at IFES. As a junior member of the team the Program Associate will provide administrative and programmatic support for current and developing programs worldwide. Middle East Language skills preferred including Arabic , Farsi and/or Persian http://recruiting.ifes.org/Careers/	Until Filled

Legal Assistance

National Women's Law Center <i>Graduates</i> <u>Location:</u> DC	<i>Program Assistant- Family Economic Security(Entry-Level)</i> The National Women's Law Center seeks a Program Assistant to provide program and administrative support to the Family Economic Security program. Candidate will be responsible for preparing documents for distribution; creating/editing correspondence; organizing and maintaining paper and electronic files; assembling data and preparing reports; helping with web-based and other research; keeping calendars and scheduling appointments; arranging travel, assisting with conference and meeting preparation; and other program and administrative support. http://www.nwlc.org/details.cfm?id=3603&section=Jobs	Until Filled
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Politics

Atlas Project	<i>Full-Time/Part Time Research Fellows(Paid)</i>	Until Filled
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<p><i>Graduates</i></p> <p><u>Location:</u> Washington DC</p>	<p>The Atlas Project conducts in-depth analysis of various campaign-related information and policy issues in key states to help our clients make better informed data-driven decisions. The Research Fellow will be responsible for helping to organize a vast archive of campaign materials; standardizing data in Excel spreadsheets; and performing specific research tasks for senior Atlas Project staff members. In addition, the Research Fellow will have the opportunity to gather election and political data for targeting memos and analyses for clients. Memos will include information on possible candidates and the lay of the land of upcoming races. Please send resumes and 3 references to Adam Engelman: aengelman@atlasproject.net. Research fellows who are able to commit to working full time will be considered for a monthly stipend</p> <p>http://hws.erecruiting.com</p>	
<p>Central VA Delegate Campaign</p> <p><i>Graduates</i></p> <p><u>Location:</u> VA</p>	<p>Internship</p> <p>Central VA House of Delegates campaign is seeking interns to assist with field, finance, and all other campaign operations. This is a top pick-up opportunity, and victory in this district will be crucial to turning the VA House blue. Internships responsibilities will include but not be limited to: voter contact, volunteer recruitment, donor research, data entry, staffing the candidate and advancing and running events. Please send resumes to vahouseofdelegates@gmail.com</p>	Until Filled
<p>Center for American Progress</p> <p><i>Graduates</i></p> <p><u>Location:</u> DC</p>	<p>Campus Progress Internship(Paid)</p> <p>Welcome to the coolest internship experience. Ever. Besides getting substantive work experience, Campus Progress interns get a stipend, access to special events like film screenings and conferences, and the opportunity to use words like "substantive" on a daily basis.</p> <p>http://www.campusprogress.org/about/1849/internship-program</p>	Until Filled
<p>Greenberg Quinlan Rosner Research</p> <p><i>Graduates</i></p> <p><u>Location:</u> DC</p>	<p>Project Associate(Entry-Level)</p> <p>GQR is an internationally recognized survey research firm specializing in public opinion polls and focus groups. We work around the world for political campaigns and parties, public interest organizations and foundations as well as corporate crisis management and positioning. The Project Associate is an entry-level position assisting the domestic political team with multiple aspects of the survey research process, primarily providing support to analysts while ensuring the results of our research are ready for distribution in a timely and organized manner.</p> <p>http://www.greenbergresearch.com/index.php?ID=399</p>	Until Filled
<p>House Democrat</p> <p><i>Graduates</i></p> <p><u>Location:</u> Washington DC</p>	<p>Staff Assistant (Entry-Level)</p> <p>House Democrat seeks Staff Assistant. Responsibilities include managing the front desk, answering phones, opening, logging and writing office correspondence, hiring and supervising interns, coordinating tour requests, processing flag requests, staffing and driving the Member of Congress, performing the task of systems administrator, updating the website and assisting the legislative team when needed. Qualifications: organized, flexible, detail-oriented, possess strong writing skills and have the ability to multi-task. Capitol Hill experience strongly preferred, but this is a great entry-level job with opportunities for growth. Must be able to drive stick shift. Email resume and writing sample to hosedemjob@gmail.com with the subject: Staff Assistant</p>	Until Filled
<p>Mellman Group</p>	<p>Political Public Opinion Research Intern(Paid, full time)</p> <p>The Mellman Group*, located in Washington, DC, * has provided sophisticated public opinion research and strategic</p>	Until Filled

<p>Graduates</p> <p><u>Date:</u> Fall 2009</p> <p><u>Location:</u> DC</p>	<p>advice to political leaders, government agencies, corporations, and public interest groups for over 20 years. We are looking for an intern to work on public opinion research for political campaigns, public interest groups, membership organizations and businesses. This is a full-time position with a 40 hour work week. Pay: \$11/h. Please Send resume to: internships@mellmangroup.com</p> <p>http://hws.erecruiting.com</p>	
<p>NDN</p> <p>Graduates</p> <p><u>Location:</u> Washington DC</p>	<p>Events Coordinator(Entry-Level)</p> <p>NDN, a leading think tank and advocacy organization based in Washington, D.C. Led by veteran strategist and thought-leader, Simon Rosenberg. In recent years NDN has become a leader economic and globalization issues; clean technology and the creation of a low-carbon economy; demographic changes, including the study of the growing importance of Hispanics, the Millennial Generation and the exurbs; U.S.-Latin American relations and comprehensive immigration reform; and the advocacy and use of the latest new tools and media. The Events Coordinator is responsible for working with the Events Director and the entire staff at NDN to execute all of the organization's events, as well as all department-specific events.</p> <p>http://ndn.org/about/jobs</p>	Until Filled
<p>NGP</p> <p>Graduates</p> <p><u>Location:</u> Washington DC</p>	<p>Staff Assistant - Sales & Marketing(Entry-Level)</p> <p>NGP Software is a leading provider of campaign software and technology services to Democrats and their allies, including the Obama campaign, over three quarters of the Democrats in Congress, and hundreds of other campaigns and political organizations. As a member of our Sales and Marketing team, you will provide administrative support for the daily operations of the team. Conduct new candidate research, lead generation, and task our account executives on upselling possibilities. This is an entry level position with enormous room for advancement for the right person</p> <p>http://www.ngpssoftware.com/node/57</p>	Until Filled
<p>Signal Fire Strategies</p> <p>Graduates</p> <p><u>Location:</u> DC</p>	<p>Fall Internship (Paid)</p> <p>Progressive media monitoring firm is seeking paid interns for the Fall. Ideal candidates will be have coursework/major in journalism or political science or progressive political campaign experience. Position requires excellent organizational and writing skills. Immediate availability to work very early mornings is required. This position is in Washington, DC. Email resume as .pdf attachment to jobs@signalfirestrategies.com. Please use your name as the subject</p> <p>http://hws.erecruiting.com</p>	Until Filled
<p>Women's Campaign Forum</p> <p>Graduates</p> <p><u>Location:</u> Washington DC</p>	<p>Political Programs Fall Fellowship(paid)</p> <p>WCF is seeking applications for our Fall Semester Fellowship Program. Each Fellow will specialize in one of six categories: Political Programs, Law, Online Communications, Non-Profit Operations, Development & Donor Management, or WCF Foundation Research. To qualify, candidates should have a high level interest in politics, strong research skills and exceptional writing skills. Fellows will receive \$1000 total through the course of the program. Additional funds are available for full-time fellows.</p> <p>http://wcfonline.org/sn/fellowship_program</p>	7/31/2009
<p>USAction Education Fund</p> <p>Graduates</p>	<p>2009 Fall Internship(Paid)</p> <p>USAction and USAction Education Fund, national progressive grassroots organizations with over 500,000 members and statewide affiliates in twenty four states, mobilize citizens around issues encompassed in our Next New Deal plan. This plan will rebuild our economy through investments in quality, affordable health care for all, education,</p>	8/7/2009

<p><u>Date:</u> Fall 2009</p> <p><u>Location:</u> DC</p>	<p>infrastructure and clean energy. An internship with USAction/USAEF is ideal for a college or graduate student interested in grassroots democracy and looking to gain experience at a national progressive non-profit organization. Salary: \$10/h.</p> <p>http://www.usactioneducationfund.org/site/apps/nl/newsletter2.asp.15.html#intern</p>	
<p>Public Policy</p>		
<p>American Enterprise Institute for Public Policy Research</p> <p><i>Graduates</i></p> <p><u>Location:</u> DC</p>	<p><i>Research Assistant: Health Policy(Entry-Level)</i></p> <p>Seeking a full-time research assistant to work with economists and doctors on health policy issues. Research topics include Medicare, Medicaid, health reform, and medical ethics. Responsibilities include health policy data collecting and modeling, compiling a health policy newsletter, editing, writing, conference planning, scheduling, and administrative support. This position requires excellent writing, communication, and research skills. The successful candidate should have a background in economics, including coursework in statistics and interest in health policy.</p> <p>http://www.aei.org/jobcenter</p>	<p>Until Filled</p>
<p>Century Foundation</p> <p><i>Graduates</i></p> <p><u>Location:</u> NY, NY</p>	<p><i>Assistant to the Policy Program (Entry-Level)</i></p> <p>The Century Foundation seeks a highly energetic, initiative-taking college graduate with a strong interest in public policy to support TCF's efforts to inform debates over important domestic and international issues. The Century Foundation conducts public policy research and analyses of economic, social, and foreign policy issues. The foundation produces books, reports, and other publications, convenes task forces and working groups, and operates eight informational websites. The Program Assistant will be based in The Century Foundation's New York City headquarters and support all aspects of The Century Foundation's policy work</p> <p>http://www.tcf.org/about.asp?pgid=jobs</p>	<p>Until Filled</p>
<p>Center for Economic and Policy Research</p> <p><i>Graduates</i></p> <p><u>Date:</u> Fall 2009</p> <p><u>Location:</u> DC</p>	<p><i>International Program Intern(Full time, Paid)</i></p> <p>The Center for Economic and Policy Research (CEPR) was established in 1999 to promote democratic debate on the most important economic and social issues that affect people's lives. CEPR is currently looking for a full-time International Program Intern for Fall 2009. Responsibilities include assisting staff with research on upcoming papers and opinion pieces; organizing events with Latin American government officials, CEPR staff, and visiting academics; as well as working on outreach to press, advocacy organizations and Congress. The responsibilities vary based on their interests and experience, as well as the particular issues that CEPR is working on at the time. Interns will be able to attend relevant events around Washington, DC. Stipend: \$1,365 per month, plus up to \$200 for health insurance reimbursement per month</p> <p>http://www.cepr.net/index.php/jobsinternships/</p>	<p>Until Filled</p>
<p>Friends Of The World Food Program</p>	<p><i>Public Policy Intern(Paid)</i></p> <p>Friends of the World Food Program (Friends of WFP) is a U.S.-based nonprofit, nonpartisan organization that focuses on building support in the United States for the United Nations World Food Program (WFP) and other hunger relief operations. Friends of WFP unite organizations and individuals committed to solving world hunger. Our education,</p>	<p>8/14/2009</p>

<p><i>Students, Graduates</i></p> <p><u>Date:</u> Sep-Dec, 2009</p> <p><u>Location:</u> DC</p>	<p>advocacy and fundraising efforts in the United States support WFP's life-saving global food assistance and development programs. A rapidly growing organization, Friends of WFP is seeking an undergraduate college student or recent college graduate as a fall intern to support the needs of the Public Policy Team. The intern will work 2-3 days a week from September 8th, 2009 through December 2009 with flexible end dates</p> <p>http://www.friendsofwfp.org/site/c.hrKJIXPFqE/b.5027067/k.29D1/Employment.htm</p>	
<p>Rand Corporation</p> <p><i>Graduates</i></p> <p><u>Location:</u> Boston, MA</p>	<p>Research Assistant Health Policy (Entry-Level)</p> <p>RAND seeks research assistant for a new research office located in Boston to work on a variety of health policy projects. The research assistant may work with teams of experienced health economists, health services researchers, behavioral scientists, and medical doctors located in Boston, Santa Monica, Pittsburgh, and Washington, DC, providing qualitative and quantitative research support. Current research projects focus on a range of health policy issues, including the quality of health care, health information systems, Medicare's payment systems, military health, occupational health, health insurance design and reform, public health preparedness, and racial and ethnic disparities in health care.</p> <p>https://web4.rand.org/ps/ps/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_CE.GBL</p>	Until Filled

Physical Sciences

<p>Central Intelligence Agency</p> <p><i>Sophomores</i></p> <p><u>Date:</u> Summer 2010</p> <p><u>Location:</u> Washington DC</p>	<p>Undergraduate Internship/Co-op Program - Customer Support Information Technology Officer (CSITO) (Paid)</p> <p>Students working in this occupation will be working directly with IT Support Teams to ensure that the customers receive timely, responsive, and exceptional service. As a member of our support team, you will provide one-on-one consultation and applications troubleshooting assistance; resolve access, hardware and software problems; respond to incoming customer calls for IT assistance and meet with customers to resolve problems; assist with integrated IT service delivery requirements and sensitive data access control; and/or perform limited small applications development. You may also be deployed to other offices across the Agency as a vital link between the customer components and our technical offices for all information services requests.</p> <p>https://www.cia.gov/careers/jobs/view-all-jobs/intern-co-op-csit-officer.html</p>	11/1/2009
<p>Central Intelligence Agency</p> <p><i>Sophomores</i></p> <p><u>Date:</u> Summer 2010</p> <p><u>Location:</u> Washington DC</p>	<p>Undergraduate Internship/Co-op Program - Applications Developer (Paid)</p> <p>Students serving within the Application Developer occupation will work side-by-side with other Computer Scientists, Software Engineers and Web Designers and Publishers. Working in one of several offices that directly support analysis, intelligence collection and other business areas, candidates will analyze, develop and deploy innovative information/software systems and capabilities to enhance the CIA's capabilities to collect, produce and disseminate intelligence. These positions also allow students to enhance their skills in the following languages, operating systems, and technologies: Java, C, C++, Perl, Visual Basic, Oracle, MS Office, Lotus Notes/Domino, Java based development tools etc.</p> <p>https://www.cia.gov/careers/jobs/view-all-jobs/intern-co-op-applications-developer.html</p>	11/1/2009
<p>Central Intelligence Agency</p> <p><i>Sophomores</i></p>	<p>Undergraduate Internship/Co-op Program - Project Manager (Paid)</p> <p>CIA project management positions offer a wide variety of challenging and exciting opportunities to manage the delivery of innovative technology solutions to customers across the CIA, and the Intelligence Community (IC). CIA's multi-level project management specialty provides Project Managers with various levels of experience an opportunity to serve on</p>	11/1/2009

<p><u>Date:</u> Summer 2010</p> <p><u>Location:</u> Washington DC</p>	<p>and/or lead teams that adapt and integrate new technologies and enhance existing systems to meet mission objectives. Students will have the opportunity to work with other Project Managers who apply sound Project Management Lifecycle expertise to initiate, lead, plan, implement and coordinate the activities of single or multiple technical projects of varying size and complexity. Students should be pursuing undergraduate degrees in Computer Science.</p> <p>https://www.cia.gov/careers/jobs/view-all-jobs/intern-co-op-project-manage.html</p>	
<p>National Security Agency</p> <p><i>Rising Seniors</i></p> <p><u>Date:</u> Summer 2010</p> <p><u>Location:</u> Ft. George G. Meade, MD</p>	<p>Director's Summer Program(Paid)</p> <p>The Director's Summer Program (DSP) is a highly competitive program that seeks to reach the Nation's most outstanding undergraduate mathematics majors. Each summer, we invite exceptional students to put their problem-solving skills to the test in mathematics, cryptology, and communications technology. These problems often involve applications of abstract algebra, geometry, number theory, probability, statistics, combinatorics, graph theory, algorithms, computer science, and analysis. Introductory lectures on modern cryptologic mathematics are given at the beginning of the summer, as well as a presentation of the current operational problems at NSA. Each student chooses one or two problems as the focus of his or her research.</p> <p>http://www.nsa.gov/careers/opportunities_4_u/students/index.shtml</p>	<p>10/31/2009</p>

Social Services

<p>Child Guidance Center of Southern Connecticut</p> <p><i>Graduates</i></p> <p><u>Location:</u> Stamford, CT</p>	<p>bi-lingual care coordinator</p> <p>The Child Guidance Center is seeking a bi-lingual (Spanish/ English fluency) candidate to provide intensive care coordination services to severely emotionally disturbed children/adolescents and their families. This strength based program is dedicated to helping families reach their goals with the support of an interagency team. Working with the family, the Care Coordinator develops and provides a continuum of services that is flexible and responsive to the individual needs of each child and family. The Care Coordinator conducts evaluations of children and families, develops crisis plans, participates in school and community meetings, facilitates child and family team meetings, provides support and advocacy, initiates creative problem solving strategies to meet the unique needs of each child, and maintains detail oriented record.</p> <p>http://www.idealists.org/if/i/en/av/Job/346071-72</p>	<p>Until Filled</p>
<p>Jewish Board of Family and Children's Services</p> <p><i>Graduates</i></p> <p><u>Location:</u> NY, NY</p>	<p>Administrative Assistant (Entry-Level)</p> <p>This is an administrative position at Center for Child Development and Learning (CCDL), a division of the Jewish Board of Family and Children's Services, devoted to providing a range of services to children and families. This position will be highly collaborative and support three of our programs within the division. They are Learning Resource Network (LRN) - a consultation and resource program that answers questions from parents about learning and child development, Manhattan Learning Center (MLC) - our psycho-educational assessment program and the Psychology Department.</p> <p>http://www.jbfc.org/careers/jobdetail.php?id=2334&sort=</p>	<p>Until Filled</p>