

# Salisbury Times

HOBART AND WILLIAM SMITH COLLEGES

Sunday May 9, 2010

Geneva, NY

**If you are interested in one of the following positions, please visit our eRecruiting website at <http://hws.experience.com> for more information on how to apply.**

## Art/Historical Preservation

<p><b>The American Repertory Theater</b></p> <p><i>All Years</i></p> <p>Location: Boston, MA</p>	<p><b><i>Production Internships</i></b></p> <p>Stipends to cover basic living expenses may be available. Summer Production Internships are sometimes available depending on our production calendar. If you are only available in the summer, you are still encouraged to apply and note that on your application. Available Internships: Stage Management, Production Management, Lighting, Sound, Paint, Scenery, Costumes, Properties, and Running Crew</p>	<p><b>Rolling</b></p>
<p><b>Elias Arts</b></p> <p><i>All Years</i></p> <p>Location: L.A.</p>	<p><b><i>Sound Design Intern</i></b></p> <p>Familiarity with Pro Tools. Interest in field recording. A deep love for SOUND. Knowledge of general engineering techniques. MUST receive school credit. More than anything, please have an upbeat and fun attitude. There will be both extremely educational activities and lower level duties, and you must be willing and excited to partake in both. The office is young and friendly, and we would love an intern that would fit in.</p>	<p><b>Rolling</b></p>
<p><b>Moxie Interactive</b></p> <p><i>Seniors</i></p> <p>Location: NYC, Atlanta</p>	<p><b><i>Jr. Designer</i></b></p> <p>What You'll Be Doing: •Following the concept and direction of an Art director or senior designer to produce a wide variety of design for online, including the following: display ads, rich media, interactive kiosk and demos, digital signage, mobile, social marketing, websites, video and digital OOH. •Support on execution and production of approved concepts from the Art Director or Producer •Passion and detailed with typography, color theory, UI design and animation •Experience in traditional advertising such as Broadcast and Print a plus.</p>	<p><b>Rolling</b></p>

# Communications

<p><b>Human Rights USA</b></p> <p><i>All Years</i></p> <p><u>Location:</u> D.C.</p>	<p><b><i>Social Media Intern</i></b></p> <p>We are seeking a Social Media Intern to help us keep our website, blog, YouTube channel and Facebook page updated. Interns are expected to work 15 hours a week for the spring semester. Applicants should have strong communication and writing skills, and the ability to juggle multiple tasks in a fast-paced working environment. The Intern will spend most of his or her time writing about legal issues, so attention to detail and copy-editing skills are must. The Social Media Intern will also search YouTube looking for human rights videos to favorite for our YouTube channel, and will search for useful applications to include on our Facebook page.</p>	<p><b>Rolling</b></p>
<p><b>United Cerebral Palsy</b></p> <p><i>All Years</i></p> <p><u>Location:</u> Washington, D.C</p>	<p><b><i>Summer Development Intern</i></b></p> <p>The Development Intern will be responsible for supporting United Cerebral Palsy's development and fundraising activities. He/she will have a strong background in writing and communications as well as fundraising/sales administrative management. Essential Duties: Prepare and edit written materials. Prepare for Fall 2010 workplace giving season. Prepare and edit the development department's standard operational procedures manual and other manuals for the department. Prepare clear and professional written communications for staff, volunteers, celebrity ambassadors, affiliate contacts, senior management, and UCP National staff members.</p>	<p><b>As Soon As Possible</b></p>

# Community/International Development

<p><b>LOVE146</b></p> <p><i>All Years</i></p> <p><u>Location:</u> New Haven</p>	<p><b><i>Prevention/Advocacy Interns</i></b></p> <p>Love146 seeks 2 energetic and detail-oriented U.S. Prevention/Advocacy Interns. This volunteer position will provide practical, hands-on experience in the area of prevention program research and development. Interns will help take responsibility for supporting Love146's U.S. Prevention program, which include our national Love146 Taskforces initiative, direct impact programs, "Abolitionist" action points, and national Advocacy Leadership Conference.</p>	<p><b>Until Filled</b></p>
<p><b>People For the American Way Foundation</b></p> <p><i>Juniors, Seniors</i></p> <p><u>Location:</u> D.C.</p>	<p><b><i>African American Religious Affairs Internships</i></b></p> <p>People For the American Way Foundation conducts research, legal, and education work on behalf of First Amendment freedoms and democratic values; monitors, exposes, and challenges the Religious Right movement and its political allies; identifies, trains, and supports the next generation of progressive leaders through its Young People For youth leadership programs and its Young Elected Officials Network; and carries out nonpartisan voter education, registration, civic participation, and election protection activities. The National Programs and Outreach Department houses the organization's ongoing civic leadership and participation, voter registration, youth education and empowerment, and African American outreach programs. The African American Religious Affairs (AARA) program maintains a network of progressive African American clergy, theologians/scholars, seminarians, and advocates who share the common goal of social change in the areas of Public Education, Health Care, Equal Justice, Civic Participation, and Economic Justice.</p>	<p><b>Until Filled</b></p>

## Education/International Education

<p><b>American Institutes for Research</b></p> <p><i>All Years</i></p> <p><u>Location:</u> D.C.</p>	<p><b><i>Assessment Intern (Test Development/Reporting)</i></b></p> <p>The Education Assessment Program of the American Institutes for Research provides assessment-related services that assist states and school districts in implementing standards-based education and improving student learning. We are seeking several summer interns to provide assistance on test development projects for our office in Washington, DC. Interns will participate in team activities including group reviews, planning meetings, and QC processes. Responsibilities include Internet and library searches, data entry and review, meeting preparation, and other administrative tasks as requested. Additional duties may include editing reports, revising presentations, and updating databases.</p>	<p><b>5/21/2010</b></p>
<p><b>American Institutes for Research</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> D.C.</p>	<p><b><i>Math Test Development Associate</i></b></p> <p>The Assessment Program at AIR is a well regarded organization that is growing rapidly. We focus on providing our clients with customized assessments that not only measure student achievement against state standards, but also provide meaningful score reports that can help students, parents, and educators address any areas of student weakness. Our environment is fast-paced and requires people at all levels who are willing to roll up their sleeves to get the work done on time while maintaining high quality.</p>	<p><b>5/28/2010</b></p>
<p><b>Eckerd Youth Alternatives</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> Various</p>	<p><b><i>Outdoor Youth Counselors</i></b></p> <p>Our Outdoor Youth Counselors work with gender-specific groups of about 10 kids, ages 10 – 18, in a rustic camp setting. It is a full-time, year-round, residential position. As an Outdoor Youth Counselor, you'll typically spend four or five days working with your group of kids, and then enjoy two or three full days and nights off while another Outdoor Youth Counselor takes charge. Occasionally, however, you may embark on a canoe trip or backpacking adventure that involve longer durations of active involvement.</p>	<p><b>Rolling</b></p>
<p><b>FAO Schwarz Fellowship Program</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> NYC</p>	<p><b><i>Education Fellowship</i></b></p> <p>The goal of the fellowship is to train future leaders in the youth development and education field by placing them within organizations that not only provide direct service to children/youth, but also initiate new projects, research, or programs that involve public policy, organizational replication, sustainability efforts, or other initiatives that strengthen the organization. The goal is for the F.A.O. Schwarz Family Foundation Fellow to contribute significantly through both direct service and special project work. At the same time, it is the Foundation's hope that the Fellow will receive experiences, training, and mentorship that will lead to a successful career.</p>	<p><b>6/1/2010</b></p>
<p><b>FSD</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> Worldwide</p>	<p><b><i>FSD Intern Abroad</i></b></p> <p>The FSD Intern Abroad program serves students and young professionals looking to gain international development experience and training while working to support an underserved community. The program commonly acts as a catalyst for building a career in development, strengthening applications for graduate programs, or cultivating relationships with international communities and organizations.</p>	<p><b>Rolling</b></p>

<p><b>The Governor's Academy</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> Byfield, MA</p>	<p><b><i>Assistant Director of Communications, New and Social Media</i></b></p> <p>The Governor's Academy, a private secondary boarding school located in Byfield, MA, is seeking an assistant director of communications to join its integrated marketing and communications team. The assistant director will assist the director of communications in all facets of marketing and communications for the Academy. The assistant director will assume responsibility for identifying and pursuing new and social media strategies that positively affect prospective student recruitment, alumni and parent relations, and development. Bachelor's Degree is required, with 3-5 years relevant experience.</p>	<p><b>Until Filled</b></p>
<p><b>Southern Pulse</b></p> <p><i>All Years</i></p> <p><u>Location:</u> D.C.</p>	<p><b><i>Contributing Editor</i></b></p> <p>Southern Pulse is a growing organization that uses field contacts and in country media sources to gather open source information on security and politics in Latin America. The internship will focus you on a particular sub-region in Latin America and involve intel gathering from local media sources in Spanish and producing concise news feeds or "pulses" via a weekly intel cycle. The position is conducted remotely and usually requires 10-15 hours/week; it is unpaid but provides experience in analyzing security in Latin America, writing and editing, as well as access to the Southern Pulse database and potential future opportunities with the organization.</p>	<p><b>Rolling</b></p>
<h2>Finance</h2>		
<p><b>Bureau of Labor Statistics</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> D.C.</p>	<p><b><i>Economist GS-7</i></b></p> <p>Are you interested in the health of our national economy? Would you like to start your career as an Economist with the principal fact-finding agency in the field of labor economics and statistics? If so, we may have just the opportunity you are looking for! The Bureau of Labor Statistics seeks energetic, persuasive, motivated and communicative individuals. Join an accomplished staff of economists and other professionals and help us collect and generate some of the Nation's key economic indicators such as the Unemployment Rate, Consumer Price Index, Producer Price Index, State and Local Unemployment Rate, and Employment Projections.</p>	<p><b>5/12/2010</b></p>
<p><b>Center for Global Development</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> D.C.</p>	<p><b><i>Research Assistant Econometrics</i></b></p> <p>The Center for Global Development, an independent, non-profit policy research organization in Washington, DC seeks a Research Assistant to provide research and organizational support to two senior researchers. <b>General Responsibilities:</b> Conduct literature and data searches for ongoing research projects. Clean and conduct statistical analysis of complex datasets in Stata. Organize and attend meetings/conferences related to research priorities. Provide other research, writing and editing support for various reports and documents. Perform other duties as necessary in support of senior research staff.</p>	<p><b>5/21/2010</b></p>
<p><b>Environmental Risk Communications</b></p> <p><i>Seniors</i></p> <p><u>Location:</u>San Francisco</p>	<p><b><i>Environmental Financial Analyst</i></b></p> <p>The successful Analyst will have a passion for expressing environmental remediation risks in a unique way. ERCI is committed to helping our clients document their future environmental liabilities in the best way possible. Our staff of Analysts support the Associates and Managers who develop ERCI's environmental management software tools, conduct financial research, and participate in a wide variety of environmental risk evaluation projects. ERCI is a team-oriented organization within which our analysts assume considerable responsibility for the daily completion of complex projects.</p>	<p><b>6/2/2010</b></p>

## International Affairs/International Development

<p><b>Center of Concern</b></p> <p><i>All Years</i></p> <p><u>Location:</u> D.C.</p>	<p><b><i>Global Women's Project Intern</i></b></p> <p>Seeking: Undergrad and Graduate students in International Trade and Commercial Policy, Development Economics, International Political Economy, International Law or related subjects. Goal: Provide support to the Gender, Trade and Development program. Description of the Work: Research through written and oral communication information needed for preparation of educational materials, research papers, listserv and website postings, press submissions and other resources. Provide administrative assistance in organization of meetings and events. Attend and report on panel presentations, policy briefings and other meetings</p>	<p><b>Until Filled</b></p>
<p><b>US-Saudi Business Council (VA)</b></p> <p><i>All Years</i></p> <p><u>Location:</u> Vienna, VA</p>	<p><b><i>Summer Research Intern</i></b></p> <p>The U.S.-Saudi Arabian Business Council (USSABC) is currently looking for motivated, self-starting interns for the Summer Semester (June-August). Ideal candidates will be in pursuit of a B.A. or M.A. in international relations, political science, economics, or a related field; possess excellent oral and written communication skills; and be able to multi-task. Candidates must be proficient in Microsoft Word and Excel. Although applicants are not required to have specialized expertise in Saudi Arabia, Middle East experience is desirable. This internship offers students the opportunity to learn about and network with government officials.</p>	<p><b>5/31/2010</b></p>
<p><b>William J. Clinton Foundation</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> NYC</p>	<p><b><i>Foreign Policy Associate</i></b></p> <p>The Foreign Policy Associate works closely with the Director of Foreign Policy to support President Clinton and the Clinton Foundation's international efforts. The Foreign Policy Associate is responsible for researching, writing, and conducting in-depth analyses to prepare meeting briefings and other documents for internal use. In addition, the Associate assists in the selection and supervision of Foreign Policy interns</p>	<p><b>Until Filled</b></p>

## Marketing/Advertising/Sales

<p><b>Teen Voices Magazine</b></p> <p><i>All Years</i></p> <p><u>Location:</u> Boston, MA</p>	<p><b><i>Marketing Internships</i></b></p> <p>Are you interested in marketing, public relations, or publishing? Assist our Marketing Director to execute marketing &amp; e-marketing initiatives, solicit advertisers, promote Teen Voices, develop partnerships and lots more. 8 hours/week minimum. Graphic Design Assistant Do you have great design sense, strong communication skills, and a creative mind? Work in Marketing as the primary graphic designer for our e-communications, advertisements, event flyers and other important pieces. This position will allow you to take on responsibility, develop your portfolio, and gain experience working with the real-life design needs of a non-profit organization. Strong writing and communication skills, and experience with Adobe or other design programs</p>	<p><b>Rolling</b></p>
<p><b>Island Press</b></p> <p><i>All Years</i></p> <p><u>Location:</u> D.C.</p>	<p><b><i>Marketing Intern (PAID)</i></b></p> <p>The marketing department seeks a detail-oriented individual eager to learn marketing for books on environmental issues. The intern will work in a general support role for all marketing initiatives. Intern will also have the opportunity to interact with other areas of publishing to learn more about the business. This internship is ideal for someone who wants a great introduction to the marketing and publishing fields. A proactive, detailed, creative individual with some office experience is the ideal fit! Knowledge of Photoshop, InDesign, and Excel. Please include two non-academic writing samples</p>	<p><b>6/2/2010</b></p>

<p><b>Metro Energy</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> NYC</p>	<p><b>Sales-energy</b></p> <p>METRO Energy has a line of high quality biofuels, heating fuel and natural gas solutions that needs to be introduced to customers who want to use a cleaner, greener energy source. Do you LOVE to sell and are really good at closing deals? Then, this is the position for you! Renewable and Clean Energy is a growing industry. If you are interested in selling a set of renewable and clean energy products - this position requires networking and pitching building owners, facility managers, and real estate developers who are all looking for cleaner heating solutions.</p>	<p><b>6/02/1020</b></p>
<p><b>United Cerebral Palsy</b></p> <p><i>All Years</i></p> <p><u>Location:</u> Washington, D.C</p>	<p><b>Marketing Intern</b></p> <p>United Cerebral Palsy (UCP), a leading service provider and advocate for adults and children with disabilities, is looking for energetic and ambitious interns to help the Marketing &amp; Communications Department at the national office in Washington, DC. Responsibilities include, but are not limited to: •Media relations •Blogging / contributing to articles •Drafting press releases, and marketing and communications copy •Event planning and coordination •Managing social media Among the many advantages of working here include the metro-accessible location at Farragut North and Farragut West in the heart of Washington DC; friendly, hard-working staff; flexibility – we want you to enjoy your internship so the program is tailored to your strengths and interests.</p>	<p><b>Until Filled</b></p>
<p><b>Worldwatch Institute</b></p> <p><i>All Years</i></p> <p><u>Location:</u> D.C.</p>	<p><b>Marketing/Promotion Intern</b></p> <p>Position Summary: The Marketing/Promotion Intern will support Worldwatch publication marketing efforts, with 75% time focused on revenue-generating activities and 25% on reporting and other administrative tasks. Responsibilities: •Develop and execute publication promos using DM, E-mail, and Social Media •Analyze current promotion efforts and offer strategic alternatives to maximize promo budget •Identify third party websites and e-newsletters for placement of web ads to drive traffic and pub sales •Manage Google keyword program to increase sales of WW pubs •Work closely with web staff on SEO and promotion offers •</p>	<p><b>Until Filled</b></p>
<p><b>Verizon</b></p> <p><i>All Years</i></p> <p><u>Location:</u> Rochester, NY</p>	<p><b>Marketing Intern</b></p> <p>Verizon Wireless is seeking talented students for our 2008 Summer Marketing Internship program. As a Verizon Wireless Intern you'll work with the latest technologies, learn from the best minds in the industry and have a unique opportunity to contribute to the success of an industry leader. An internship with Verizon Wireless will allow students to gain experience at the largest most advanced wireless voice and data network in the world. This summer internship program offers an opportunity to be involved in meaningful work/projects; be exposed to daily operations; attend informational sessions; participate in networking activities with other interns, professionals, and business leaders.</p>	<p><b>Rolling</b></p>
<h2>Politics</h2>		
<p><b>American Council of Young Political Leaders</b></p> <p><i>Juniors, Seniors</i></p> <p><u>Location:</u> D.C.</p>	<p><b>Intern</b></p> <p>ACYPL seeks applications for a full or part-time internship throughout the year. Interns report directly to the intern coordinator but will work closely with all members of the ACYPL staff, including program, development, and alumni outreach. Duties and Responsibilities: • Assist in the planning and implementing of programs • Prepare biographical summaries of participants • Provide support while the delegations are in Washington, DC • Maintain office files • Assist with alumni communications • Assist in other departments on an as-needed basis</p>	<p><b>5/21/2010</b></p>

<p><b>American Political Science Association</b></p> <p><i>All Years</i></p> <p><u>Location:</u> D.C.</p>	<p><b><i>Intern</i></b></p> <p>This intern will be an energetic and innovative team player and an independent worker possessing excellent writing, communication, and organizational skills. General interest and knowledge of the political science discipline is encouraged. Proficiency in Microsoft Office, (including Excel and Outlook); and Adobe Acrobat is strongly encouraged. Qualified candidates will also demonstrate the capacity to manage multiple projects (across program areas) with initiative, and to conduct data entry and basic research using on membership data.</p>	<p><b>5/21/2010</b></p>
<p><b>Grassroots Campaigns</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> Nationwide</p>	<p><b><i>Canvass Assistant Director</i></b></p> <p>Grassroots Campaigns, Inc is a progressive political consulting firm that specializes in running face-to-face citizen mobilization campaigns for political parties, candidates, and advocacy groups. By running campaigns we can focus on building up membership and volunteer bases while running field campaigns for candidates and other organizations to win progressive victories on the local, state, and national level and mobilize citizens to be more actively involved and engaged in politics. Canvass Directors and Assistant Canvass Directors manage our 30 grassroots fundraising field offices across the country, with bottom-line responsibility for all local operations.</p>	<p><b>Rolling</b></p>
<p><b>People For the American Way Foundation</b></p> <p><i>Juniors, Seniors</i></p> <p><u>Location:</u> D.C.</p>	<p><b><i>Field Internship</i></b></p> <p>People For the American Way is a nationwide advocacy organization that mobilizes its members and activists to fight for rights that reflect the values of freedom, fairness, and equal opportunity; to champion constitutional protections and civil rights; to hold public officials accountable to those standards; and to promote strong democratic institutions, including a federal judiciary that upholds individual rights. The Field Department mobilizes People For the American Way activists, organizational allies, and the public in grassroots issue campaigns to affect public policy in local communities, state legislatures, and the U.S. Congress.</p>	<p><b>Until Filled</b></p>
<h2>Property Management</h2>		
<p><b>Boston Properties</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> Waltham, MA</p>	<p><b><i>Property Management Coordinator</i></b></p> <p>We are seeking a hands-on Property Management Coordinator to join a dynamic Property Management team in our Waltham office. This person will be a strategic partner in the day to day operations and tenant relations for a portfolio of buildings through the coordination of tenant requests and administration of maintenance services. They will serve as the primary daily contact for our tenant services. The Property Management Coordinator position is a great entry point to a career in Property Management.</p>	<p><b>Rolling</b></p>
<h2>Public Policy</h2>		
<p><b>The Aspen Institute</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> D.C.</p>	<p><b><i>Program Coordinator</i></b></p> <p>The Aspen Network of Development Entrepreneurs (ANDE) is a global network of organizations that invest money and expertise to propel entrepreneurship in emerging markets. Officially launched in 2009, we are a member-driven organization housed within the Aspen Institute, an international non-profit that promotes enlightened leadership. Our members are the vanguard of a movement that is focused on small and growing businesses (SGBs) that create economic, environmental, and social benefits for developing countries.</p>	<p><b>5/20/2010</b></p>

<p><b>Families USA</b></p> <p><i>All Years</i></p> <p><u>Location:</u> D.C.</p>	<p><b><i>Health Policy Department Internship (PAID)</i></b></p> <p>Families USA's top priority is to bring the voice of low-income health care consumers to health policy debates. The Health Policy Department provides the analytical support for all of Families USA's federal and state health care advocacy work. The Health Policy Department is responsible for preparing fact sheets, issue briefs, media reports, and other materials for the organization. We work closely with the media, field, government affairs, and publications/Web departments to tailor written products to different audiences and meet current advocacy needs. Interns with Families USA's Health Policy Department work collaboratively with staff to take a written product from start to finish and often have an opportunity to be listed as a co-author on one or more products.</p>	<p><b>Rolling</b></p>
<p><b>People For the American Way Foundation</b></p> <p><i>Juniors, Seniors</i></p> <p><u>Location:</u> D.C.</p>	<p><b><i>Public Policy Internship</i></b></p> <p>People For the American Way is a nationwide advocacy organization that mobilizes its members and activists to fight for public policies that reflect the values of freedom, fairness, and equal opportunity; to champion constitutional protections and civil rights; to hold public officials accountable to those standards; and to promote strong democratic institutions, including a federal judiciary that upholds individual rights. The Public Policy department lobbies Congress and the Executive Branch on behalf of the organization to affect public policy at the national level.</p>	<p><b>Until Filled</b></p>
<h2>Publishing</h2>		
<p><b>Island Press</b></p> <p><i>All Years</i></p> <p><u>Location:</u> D.C.</p>	<p><b><i>Editorial Intern</i></b></p> <p>We seek a highly detail-oriented individual eager to learn the publishing and editing fields. Responsibilities include assisting with proofreading, reviewing proposals, and providing general administrative support for the editorial department. Intern will also attend editorial planning meetings and an intern seminar series to learn about all aspects of book publishing. Ideal candidate is interested in pursuing a career in writing, editing, or publishing. Excellent organizational skills are a must.</p>	<p><b>6/2/2010</b></p>
<p><b>LOVE146</b></p> <p><i>All Years</i></p> <p><u>Location:</u> New Haven, CT</p>	<p><b><i>Grant Writing Intern</i></b></p> <p>This position requires an outgoing, well-organized, quick learner with good computer skills and a desire to work with little supervision as a team member. The Grantwriting Intern should be creative and driven to think about and develop innovative methods of fundraising locally as well as nationally. The Grantwriting Intern will help in the preparation of grants to be submitted to private, corporate and community foundations. He/she will perform grant research to target grant opportunities matching Love146's mission. Experience with writing grants would be a big plus, but this could also be a good opportunity to turn good writing skills into solid grant writing experience.</p>	<p><b>6/10/2010</b></p>
<p><b>Sanford J Greenburger Associates</b></p> <p><i>Juniors, Seniors</i></p> <p><u>Location:</u> NYC</p>	<p><b><i>Editorial Intern</i></b></p> <p>Sanford J Greenburger Associates, a literary agency, is seeking an editorial intern. The intern will assist two agents, one of whom specializes in adult fiction and popular non-fiction, the other in books for children and teens. Duties include: light clerical work, including answering phones and filing; reading submissions and making publishing recommendations; logging materials submitted to publishers; setting up appointments for international book fairs. What you'll learn: How a literary agency works; what publishers are looking for; how to work in the publishing industry. And you'll make valuable contacts in the field.</p>	<p><b>Until Filled</b></p>

## Social Justice/Legal Assistance

<p><b>Aspen Institute</b></p> <p><i>Law Students</i></p> <p><u>Location:</u> D.C.</p>	<p><b><i>Summer Research Intern</i></b></p> <p>The Summer Research Intern will assist with research and writing in all areas of Aspen IFS' work, including financial issues, legislative affairs, and current events. In addition, the intern will have the opportunity to be an integral part of the day-to-day operations of a leading think tank. Duties will include reviewing literature, news and Congressional action on financial services reform, tax policy changes, trends in employer-sponsored retirement savings plans, and savings policy related to children and low and moderate income families. The intern will assist with writing and editing of Aspen FS issue briefs and other publications and contribute to the planning and execution of Aspen IFS events.</p>	<p><b>Until Filled</b></p>
<p><b>Boston Women's Fund</b></p> <p><i>All Years</i></p> <p><u>Location:</u> Boston</p>	<p><b><i>Volunteer- social and economic justice</i></b></p> <p>There are several volunteer opportunities at the Boston Women's Fund. Women and girls interested in social and economic justice can volunteer to serve on our Board or on one of our Committees. We welcome people from diverse walks of life to help us plan various grantee, fundraising and outreach events throughout the year. In the past we have had volunteers host house parties to recruit members to our 2000 Club endowment campaign; help us to plan and carry out our annual fundraising and visibility Take A Stand event; help to organize grantee networking events and collaborate on protests, petitions, educational forums and other movement building activities.</p>	<p><b>5/28/2010</b></p>
<p><b>Center for Court Innovation</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> NYC</p>	<p><b><i>Domestic Violence Project Associate</i></b></p> <p>The Director of Domestic Violence Projects at the Center for Court Innovation is looking for a bright, energetic individual to join the Center's Domestic Violence Team. The Associate will work closely with the domestic violence project staff to support domestic violence court projects and provide assistance to other jurisdictions nationwide that are interested in planning a domestic violence court. The Associate will gain exposure to both local and national policies that shape criminal and civil justice agencies' response to domestic violence.</p>	<p><b>5/21/2010</b></p>
<p><b>Legal Assistance of Western New York</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> Geneva, NY</p>	<p><b><i>Legal Assistants Access to Justice Project</i></b></p> <p>The Geneva division of Legal Assistance of Western New York, Inc. (LawNY) has up to four AmeriCorps positions available at its office located in Geneva, New York. LawNY is a not-for-profit law firm which provides civil legal services to low-income clients in a fourteen-county region in western New York State. The Geneva division serves five of those fourteen counties (Livingston, Ontario, Seneca, Wayne and Yates) and provides representation primarily in the areas of housing, public benefits, family, education, health and elder law. LAWNY has six other offices located in Bath, Elmira, Ithaca, Jamestown, Olean and Rochester, New York. AmeriCorps members will work as legal assistants, and will be offered the opportunity for direct, substantive legal experience, excellent training and mentoring, and a chance to make a critical difference in the lives of poor people and their communities.</p>	<p><b>6/1/2010</b></p>

<p><b>New York City Bar</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> NYC</p>	<p><b><i>Immigration Project Coordinator</i></b></p> <p>The City Bar Justice Center is the direct services non-profit affiliate of The New York City Bar. The organization is committed to increasing access to justice by harnessing the resources of the legal profession and provides free civil legal services to low income New Yorkers through staff and pro bono volunteers. We are seeking an Immigration Project Coordinator. The general job responsibilities are: Serving as the Project Coordinator for innovative immigration pro bono projects. Scheduling volunteers and mentors, requesting information, entering client data into the database, following up on status of cases, assisting in drafting reports, translating or arranging for translation when needed; Providing administrative support including correspondence, filing, copying, calling and scheduling clients; Travelling to detention centers to visit clients and to facilitate clinics; Project management; Organizing data on City Bar Justice Center immigration programs, interns and volunteers; Overseeing and coordinating the work of college and high school interns</p>	<p><b>5/21/2010</b></p>
<p><b>Jewish Family and Children's Services</b></p> <p><i>All Years</i></p> <p><u>Location:</u> San Francisco, CA</p>	<p><b><i>Legal Intern</i></b></p> <p>Jewish Family and Children's Services (JFCS) is looking for a Citizenship Program Assistant to help program staff with the expansion of existing citizenship services. JFCS citizenship services include analysis of eligibility; naturalization application preparation and submission; and English-language civics instruction. As a Citizenship Program Assistant, you will have the opportunity to be directly involved in the development, marketing, and provision of citizenship services to Spanish-speakers and Africans, who are members of priority immigrant groups (i.e., former refugees or asylees, elderly, disabled, and poor immigrants who hold lawful permanent resident status and are – or will soon be – eligible to apply for U.S. citizenship).</p>	<p><b>Rolling</b></p>
<p><b>Vera Institute of Justice</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> NYC</p>	<p><b><i>SPECIAL ASSISTANT, Director's Office and Research Department</i></b></p> <p>The Vera Institute of Justice, a private nonprofit organization, combines expertise in research, demonstration projects, and technical assistance to help leaders in government and civil society improve the systems people rely on for justice and safety. Vera seeks a smart, flexible, skilled and enthusiastic person to work closely with the Institute's director and research department. Responsibilities: About sixty percent of the special assistant's time will be devoted to a variety of administrative, clerical and program support tasks for the Institute's director, including scheduling, coordinating board meetings, file management, organizing Institute seminars, writing, research, and special projects. The remainder of the job will be providing administrative assistance to the research department and assisting with event planning, researching foundations, drafting proposals.</p>	<p><b>5/7/2010</b></p>
<h2>Social Work</h2>		
<p><b>DC Coalition Against Domestic Violence</b></p> <p><i>All Years</i></p> <p><u>Location:</u> D.C.</p>	<p><b><i>Policy Internships/Fundraising and Communications Assistant</i></b></p> <p>The Fundraising and Communications Assistant position provides a stellar opportunity for a mature, motivated person to gain hands-on professional fundraising and communications skills and expertise in a nonprofit setting. In this position, the successful candidate will take on a varied and responsible role within the organization. S/he will assist staff in developing and implementing a communications strategy, including designing and producing materials; establishing media and community network contacts; and assisting with public education about the issue of domestic violence in the District of Columbia to promote community involvement, and volunteerism</p>	<p><b>Rolling</b></p>

<p><b>Families USA</b></p> <p><i>Seniors</i></p> <p><u>Location:</u> D.C.</p>	<p><b>Field Associate</b></p> <p>The Field Associate reports to the Field Director and is an integral part of the Field Team. The Field Team partners with state and local consumer health advocates – both individuals and organizations – and provides them with tools and resources to expand access to health care. He/she also works closely with other Families USA departments, including Communications, Publications, Health Policy, Government Affairs, and Minority Health.</p>	<p><b>Rolling</b></p>
<p><b>Felton Institute (Family Service Agency)</b></p> <p><i>All Years</i></p> <p><u>Location:</u> San Francisco, CA</p>	<p><b>Research Assistant</b></p> <p>This person will report to the Director of The Felton Institute and work on a collaborative project consisting of multiple studies in a partnership between the UCSF Over-Sixty Program and FSA. Duties include recruitment of research participants at FSA, assisting research participants with study protocol, ensuring participants are on track within the research study and meeting milestones, providing data support; assisting research staff with required study reports, publications; collaborate with study clinical team, provide support related to communication/ coordination with various partners. Requires familiarity with standard research methodology and prior interviewing experience to ensure both sensitive and quality data collection. Assisting in research coordination, tracking of subjects, and other research support as assigned.</p>	<p><b>Until Filled</b></p>
<p><b>Summer Camp</b></p>		
<p><b>Camp All-Star</b></p> <p><i>All Years</i></p> <p><u>Location:</u> Kents Hill, ME</p>	<p><b>Camp Counselor</b></p> <p>Camp All-Star prides itself on hiring only the best. With a camper-to-counselor ratio of 3-to-1, Camp All-Star is able to provide more opportunity for individual attention than is found at most camps. All-Star staff includes college and high school coaches who have been selected for personality, experience working with children, coaching ability and athletic specialty, and who have been drawn to Camp All-Star on recommendation and reputation. We supplement our coaching staff with college athletes who have demonstrated an ability to lead and to serve as good role models for children. Most staff are over the age of 21 and have had prior camping and teaching experience. All of our staff are personally interviewed and selected by the camp directors and all share a deep and abiding commitment to children and their happiness</p>	<p><b>5/29/2010</b></p>
<p><b>Say Yes to Education</b></p> <p><i>All Years</i></p> <p><u>Location:</u> Syracuse, NY</p>	<p><b>Summer Intern</b></p> <p>Join hundreds of others who are saying YES to a unique opportunity to share their gifts and talents with SCSD K-4 children by volunteering with Say Yes to Education. For over 20 years, Say Yes has provided comprehensive supports, including the promise of a full college or vocational education, aligned with academic and a broad range of other critical supports to enable every child in the program to achieve his or her full potential. Say Yes to Education seeks energetic, talented and committed undergraduate and graduate students who will work as leaders, teachers and friends to children from 1st–4th grade in the Education Camp.</p>	<p><b>Rolling</b></p>

# Technology

<p><b>Island Press</b></p> <p><i>All Years</i></p> <p><u>Location:</u> D.C.</p>	<p><b><i>IT Intern (PAID)</i></b></p> <p>Our Information Technology team seeks a creative individual with an interest in the environment, computer technology, and publishing. Duties will include web research, user support and training, and hardware troubleshooting and upgrades. Candidate should be detailed oriented and be able to handle multiple tasks. Computer literacy is essential and some knowledge of computer hardware, operating systems and various software packages is a great advantage.</p>	<p><b>6/2/2010</b></p>
<p><b>United Cerebral Palsy</b></p> <p><i>All Years</i></p> <p><u>Location:</u> Washington, D.C</p>	<p><b><i>Technology Intern</i></b></p> <p>United Cerebral Palsy (UCP), a leading service provider and advocate for adults and children with disabilities, is looking for energetic and ambitious interns to help the Technology Department at the national office in Washington, DC. Responsibilities include, but are not limited to: •Blogging •Editing videos •Digitizing media •Captioning •HTML design •Managing social media. Among the many advantages of working here include the metro-accessible location at Farragut North and Farragut West, in the heart of Washington, DC; friendly, hard-working staff; flexibility – we want you to enjoy your internship so the program is tailored to your strengths and interests.</p>	<p><b>Until Filled</b></p>

**If you are interested in one of the following positions, please visit our eRecruiting website at <http://hws.experience.com> for more information on how to apply.**

**Students: Your username: your HWS e-mail address (ex. AZ1234@hws.edu)**

**Password: trinity**