

### Info for summer CIEE applicants

- CIEE offers program from 2 – 10 weeks in various locations around the world.
- The minimum gpa requirement is 2.75 (although it may be higher for some programs). Students will receive one or two HWS credits, depending on whether the program consists of one or two courses.
- Print out a copy of the application at this link <http://www.ciee.org/images/uploaded/pdf/cieeApplication2011.pdf>, send it to CIEE and mark the envelope: **Attention: Libby Lauze**  
  
(note: CIEE is not set up to take online summer applications at this point – only spring or fall – so you must fill out the hard copy)
- **The deadline for applying is March 1<sup>st</sup> (for S. Africa), March 15 (for China, Ghana, Japan and Russia) and April 1 for all other programs.**
- A complete application includes:
  - \$30 non-refundable application fee (payable by check to CIEE or by credit card)
  - Personal Data Form
  - Academic Information Form
  - Your official transcript (which you must request from the Registrar's Office)
  - Home School Nomination form (to be filled out by Sharon Walsh in the Center for Global Education)
  - 6 passport-sized photos with your name on the back
  - A 250-word personal statement answering the questions provided on the application form
  - One faculty evaluation (recommendation). You will need to give the faculty evaluation form to an HWS faculty member who knows your work – in some cases the evaluator needs to comment on your background in the subject area you will be studying with CIEE – see application instructions to see which programs require this. **(Note: if you are applying for a language program, your evaluation should be from your HWS language professor)**
  - Some programs require additional materials – please consult the application instructions online at: <http://www.ciee.org/images/uploaded/pdf/cieeApplication2011.pdf>
- Confirm your acceptance of a place on the program with CIEE. CIEE will invoice HWS in late May and we will bill you.
- CIEE offers several types of scholarships. See: <http://www.ciee.org/study/scholarships/>
- The CGE has a limited amount of funding available for students in financial need. Please ask for a funding application from the CGE if you are interested in applying for this funding. You will need to apply to CIEE, be accepted by them and hand in your acceptance letter along with the funding application before the funding deadline of November 15, 2010 to be eligible for CGE funding.

**Students may only apply *two* credits from short-term study abroad programs to their HWS degree. They may petition the CGE in advance for a third course in exceptional circumstances.**

Any questions? See Sharon Walsh at the CGE in Trinity 306, [walsh@hws.edu](mailto:walsh@hws.edu)