

Info for summer CIEE applicants

- CIEE offers program from 2 – 10 weeks in various locations around the world.
- The minimum gpa requirement is 2.75 (although it may be higher for some programs). Students will receive one or two HWS credits, depending on whether the program consists of one or two courses.
- The first thing to do is to register online here: <http://www.ciee.org/study/myCiee.aspx>
- After setting up an account, a link to the online application will be available in the My CIEE section of the site. You should read through the application instructions here: <http://www.ciee.org/study/apply/> .
- **The deadline for applying is March 1st (for S. Africa), March 15 (for China, Ghana, Japan and Russia) and April 1 for all other programs.**
- A complete application includes:
 - \$30 non-refundable application fee (payable to CIEE by credit card)
 - Personal Data Form
 - Academic Information Form
 - Your official transcript (which you must request from the Registrar's Office and **MAIL** to CIEE)
 - Home School Nomination form (this will be emailed to me by CIEE and I will fill this out)
 - A passport-sized photo (attach a digital photo to the online app)
 - A 250-word personal statement answering the questions provided on the application form
 - One faculty evaluation (recommendation). Follow the online instructions in regard to the reference. This should be from an HWS faculty member who knows your work – in some cases the evaluator needs to comment on your background in the subject area you will be studying with CIEE – see application instructions to see which programs require this. **(Note: if you are applying for a language program, your evaluation should be from your HWS language professor)**
- Confirm your acceptance of a place on the program with CIEE. CIEE will invoice HWS in late May and we will bill you.
- CIEE offers several types of scholarships. See: <http://www.ciee.org/study/scholarships/>
- The CGE has a limited amount of funding available for students in financial need. Please pick up a funding application from the CGE if you are interested in applying for this funding. You will need to apply to CIEE, be accepted by them and hand in your acceptance letter along with the funding application before the funding deadline of November 14, 2011 to be eligible for CGE funding.

Students may only apply *two* credits from short-term study abroad programs to their HWS degree. They may petition the CGE in advance for a third course in exceptional circumstances.

Any questions? See Sharon Walsh at the CGE in Trinity 306, walsh@hws.edu